

## **POLICY 1004P TRANSFERRING MEMBERS PROCEDURES:**

- A. USPC is divided into geographic regions with each Registered Club and Riding Center Program being assigned to a Region. It is expected that the Member will belong to a Registered Club or Riding Center Program within the region they reside. There may be circumstances in which Members might consider transferring membership to another Registered Club or Riding Center Program. These circumstances may include, but are not limited to change in permanent address, geography, or school residency.
  
- B. Members may transfer from one Club or Riding Center to another within USPC provided:
  1. The Member's dues are paid and the membership has been accepted by the DC or CA in the former Club or Riding Center.
  
  2. The new Club District Commissioner (DC) or Center Administrator (CA) approves the Member joining the Club or Riding Center.
  
  3. The former DC or CA gives approval for the transfer, taking into consideration that all dues, fees and debts have been paid to the Club or Riding Center.
  
  4. In situations in which both Club(s) and/or Riding Center(s) are in the same Region, the transfer of membership must have the permission of both District Commissioner(s) or Center Administrator(s) and the recognition of the Regional Supervisor.
  
  5. In situations in which the Club(s) and/or Riding Center(s) are in two different Regions, a participant's membership transfer must receive the permission of both DC(s) and/or CA(s) and the recognition of the two RSs.