



Pony Club Polocrosse Rally Volunteer Descriptions



Job Title(s)	Abilities and Skills Needed	Job Duties	Time
POSITIONS LISTED BELOW DO NOT REQUIRE HORSE KNOWLEDGE OR EXPERIENCE			
Chukka Scorer	<ul style="list-style-type: none"> • Attention to detail • Basic math skills • Knowledge and assessment of points/penalties for the competition 	<ul style="list-style-type: none"> • Record the number of goals scored. 	Varied, at least the duration of a division.
HM Turnout Inspection Scribe	<ul style="list-style-type: none"> • Note taking skills while standing 	<ul style="list-style-type: none"> • Takes notes from horse management judge performing turnout inspections. <i>*This is a great way to learn more about how the inspections are done.</i> 	Varied, at least the duration of a division.
HM Turnout Inspection Steward/Timer	<ul style="list-style-type: none"> • Note taking skills • Ability to watch the time/record accurately • Seated job 	<ul style="list-style-type: none"> • Checks in each rider to ensure that they have arrived on time even if the horse management judge is not ready for them. <i>*This is a great way to get to see and meet all the riders.</i> 	Varied, at least the duration of a division.
Parking Monitor	<ul style="list-style-type: none"> • Ability to direct traffic • Comfy chair to sit in between rushes 	<ul style="list-style-type: none"> • Direct traffic to locations as specified by the volunteer lead. • Park cars/trailers as efficiently as possible. • May need to help guide trailers into spots. 	Varied, usually one to two hours at the start of the event.
Team Chaperone	<ul style="list-style-type: none"> • Comfortable overseeing the team and meeting their needs before, during and after each competition day. • Awareness of food allergies/special needs and ability to advocate for members as needed. 	<ul style="list-style-type: none"> • Chaperone duties and responsibilities are included as an appendix in the discipline rulebook. • Chaperones are not allowed in the barn area or other restricted areas. • If a neutral zone is used chaperones may want to bring a notebook and pens for competitors to use for communication left in the neutral zone. Chaperones may also drop off other items (water, food, etc.) for their team members in the neutral zone. 	Duration of the event
Warm-Up Ring Steward	<ul style="list-style-type: none"> • Organization – clipboard, pens, and a list of rider order of go • Loud voice to call out rider numbers • Ability to stand for long periods of time • Ability to pleasantly, but firmly, direct riders, parents, and coaches 	<ul style="list-style-type: none"> • Responsible for verifying teams are ready and in the warm-up area. • Letting competitors know the order of chukkas. • Sending teams onto the field to keep the competition flowing in a timely fashion. 	Varied, usually broken into AM and PM shifts.
Clean-Up Crew	<ul style="list-style-type: none"> • Organization • Manual labor • Bending and heavy lifting required 	<ul style="list-style-type: none"> • Working throughout the day, keeping the grounds clean and organized. • Put all equipment away at the end of the day 	Varied, usually one to two hours at the end of the event.

**Please note key rally positions are listed in the Rally Organizers Guide*

Hospitality Crew	<ul style="list-style-type: none"> Attention to detail May require driving a golf cart 	<ul style="list-style-type: none"> Make sure competitors, officials, horse management judges and volunteers always have access to water. Deliver food/snacks as needed. 	Varied, times may be broken up by AM and PM, phases, days, etc.
Poop Crew	<ul style="list-style-type: none"> Ability to handle a pitchfork and muck bucket Bending and heavy lifting required 	<ul style="list-style-type: none"> Clean up all manure between riders/divisions (whenever you can get into the arena without disturbing the flow of the show) left in the arenas and walkways between arenas. 	Varied, usually broken into AM and PM shifts.
Set-Up/Tear Down Crew	<ul style="list-style-type: none"> Manual labor Ability to stand for long periods Bending/heavy lifting required 	<ul style="list-style-type: none"> Follow the directions of the volunteer lead. Help set up warm up and competition areas (i.e. tables, etc. based on rally discipline). 	One to two hours in length depending on equipment.
POSITIONS LISTED BELOW MAY REQUIRE SOME HORSE AND COMPETITION KNOWLEDGE			
Announcer	<ul style="list-style-type: none"> Clear, cadenced voice Basic knowledge of discipline rules and faults Seated job 	<ul style="list-style-type: none"> Clearly announce rider/mount/team names, give directions to riders as needed, communicate faults/points/happenings to the riders/audience 	Duration of the competition
Awards	<ul style="list-style-type: none"> Understanding of ribbon colors/placing order May need to announce winners (or use a separate person to announce) May need to set up tables-bending/lifting may be involved 	<ul style="list-style-type: none"> Set up awards in designated awards ceremony area Organize and present individual and team ribbons/awards at the end of the competition Knowledge of the event/history/fun facts is helpful to keep the audience engaged during the ceremony 	Needed at the end of the competition
Goal Judge	<ul style="list-style-type: none"> Enjoy playing catch Ability to raise both arms Basic understanding of what constitutes a goal in polocrosse Ability to stand for long periods of time Ability to move quickly 	<ul style="list-style-type: none"> Stand behind goal posts and signal umpires if the ball went through the goal or not Chase down the ball and toss back to umpires as needed 	Varied, at least the duration of a division
Scorer	<ul style="list-style-type: none"> Ability to use a computer/printer Attention to detail Basic math skills Knowledge of assessment of points/penalties for the competition 	<ul style="list-style-type: none"> Working with the scoring chair, enter, check, and post scores for the competition. 	Duration of the competition
Timer	<ul style="list-style-type: none"> Ability to use a stopwatch Field side view of all competition Seated job 	<ul style="list-style-type: none"> Time the chukkas 	Varied, usually broken into AM and PM shifts.
Umpire Groom	<ul style="list-style-type: none"> Comfortable leading horses 	<ul style="list-style-type: none"> Help walk in hand the umpire's horse to cool it out 	Usually not needed at 1-day rallies

POSITIONS LISTED BELOW REQUIRE HORSE KNOWLEDGE AND EXPERIENCE

Team Coach	<ul style="list-style-type: none">• Solid knowledge of discipline rules• Able to instruct members effectively• Time management skills• Patience	<ul style="list-style-type: none">• Coaches duties and responsibilities are included as an appendix in the discipline rulebook.	Duration of the event
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