

USPC Eventing Excel Scoresheet Overview

Below is a written overview on how the USPC Eventing Excel Scoresheet operates and how you will need to input information into the file.

If you are utilizing a spreadsheet for an upcoming competition, we recommend filling out the information at least a week before so the only thing that is needed the day of competition are the scores.

If you need help in learning how to score an Eventing competition, please visit the USPC Eventing Rulebook.

Spreadsheet Contents

The spreadsheet has 8 tabs titled, Instructions, Div 1, Div 2, Div 3, Div 4, Div 5, Team Placings, and Individual Placings, and can house up to 20 teams on each “Div” sheet.

It is important to fill out all white cells if possible as many won’t calculate the scores UNTIL information is placed in a cell.

All white cells are editable. Grey or blue cells lock in formulas or formatting. Please do not manipulate the colored cells as it could adversely affect the scoring of the program.

Objectives and Functions

- Instructions – General layout and overview of how to fill out the spreadsheet
- Div 1 – Houses all information for Teams in Div 1 and all scores
- Div 2 – Houses all information for Teams in Div 2 and all scores
- Div 3 – Houses all information for Teams in Div 3 and all scores
- Div 4 – Houses all information for Teams in Div 4 and all scores
- Div 5 – Houses all information for Teams in Div 5 and all scores
- Team Placings – Overview of all team’s scores and placings broken down by division (no input necessary on this page)
- Individual Placings – Overview of all individual’s scores and placings broken down by competition level (no input necessary on this page)

Instructions

The instructions tab is the very first tab of the scoresheet. On this tab it will walk you through the general layout and how to input scores in the scoresheet. There will also be several key pieces of information you will need to fill in on this tab.

Rally Name and Date

The rally name will be pulled from this location and placed on all remaining sheets (except for the placings spreadsheet) of the excel file.

Please input the date as well. No information throughout the sheet is pulled based on the date of the competition so it will not adversely affect the scoring if nothing is placed here. However, it is good practice to input the date of the rally for future reference.

Rally Name
National Office Test

Date
9/2/2021

Rally Divisions

The information placed in "Rally Divisions" will be pulled into each of the "Div" tabs. So the information placed in "Division 1" will be pulled into "Div 1" spreadsheet and so forth.

This information will also be used in the "Team Placings" tab. For example, all teams from "Div 1" tab will be pulled into the "Starter/BN" table on the "Team Placings" onto one table showing their score and placing.

Rally Divisions	
Division 1	Starter/BN
Division 2	Beginner Novice
Division 3	Novice
Division 4	Training
Division 5	Prelim

Individual Competition Levels

Place each competition level offered on a separate line. These can be the same or different as the rally divisions.

The information placed here will appear in a dropdown next to the competitor on each of the "Div" tabs and will sort through everyone, placing them in the correct competition level.

Individual Competition Levels
Starter
Beginner Novice
Novice
Training
Prelim

Div 1, 2, 3, 4, 5

The Div tabs houses all information on each team and their competition scores. The information reads left to right on the spreadsheet with the information grouped as Team information, Other Scoring, Horse Management, Dressage, Cross Country, Stadium, and Total scores.

National Office Test																	
Starter/BN																	
#	Team:		test				Ind. Level Competed	Other Scoring	Horse Management							Total Penalties	Team Total
	Competitor	C	Age	Riding Cert	HM Cert	Mount			Notes	Setup & Safety	Req. Equip.	Turnout	Day 1	Day 2	Day 3		
1	Rider 1	C	13	D3	D3	Mount 1	Starter	-8	Enter in light scores to the right. If there is no competitor, leave blank.	1				2	1	1	
2	Rider 2		13	D3	D3	Mount 2	Starter										
3	Rider 3		13	D3	D3	Mount 3	Starter										
4	Rider 4		13	D3	D3	Mount 4	Starter										
5	Stable Manager		13			Stable Manager											

Elim = Worst (Dressage + 20), (XC + 50), (Stadium + 15)		Elim. Scores	Dressage	XC	Stadium
			40.5	40.8	17

Dressage			Cross Country					Stadium Jumping				Totals				
Score	Ind. Score	Team Total	Jumping	Time	Willful Delay	Time Faults	Ind. Total	Team Total	Jump Faults	Time Faults	Ind. Total	Team Total	Ind. Ride Total	Ind. Total	Team Ride Total	Team Total
20	20	43.2	E	4:50	0	0	90.8	44	12	5	17	21	127.8	131.8	100.2	124.2
15	15		15	4:51	1	0	16		4	0	4					
12	12		10	4:49	2	0	12		0	0	0					
16.2	16.2		8	4:48	0	8	16		E	0	32					

Rally Name and Division

As you may notice, at the top of the first screenshot is the "Rally Name" in light blue. This is a formula that pulls information from the "Rally Name" table in the "Instructions" tab.

Below the "Rally Name" in dark blue is the division listed in "Division 1" of the "Rally Divisions" table on the "Instructions" tab.

Team Information

The left table on the first screenshot above houses all the team information such as the Team Name, Pinny #, Competitor Name, if they are a Captain, Pony Club Age, Mount Name, Mounted Certification, and Horse Management Certification (see screenshot below for detailed view).

#	Team:		test				Ind. Level Competed
	Competitor	C	Age	Riding Cert	HM Cert	Mount	
1	Rider 1	C	13	D3	D3	Mount 1	Starter
2	Rider 2		13	D3	D3	Mount 2	Starter
3	Rider 3		13	D3	D3	Mount 3	Starter
4	Rider 4		13	D3	D3	Mount 4	Starter
5	Stable Manager		13		D3	Stable Manager	

Team Name

Enter in the “Team Name” in the top white cell shown above. Please note that the team will not be placed until there is a name placed in this cell.

Pinny Number

Type the pinny number for each competitor in the rows below “Pinny #”. It is recommended to put them in ascending order with “0” and “5” as stable managers (1,2,3,4,5 etc.).

Competitor and C

Enter the name of the competitor and type a “C” if they are a captain in the space provided.

Age

Please enter the Pony Club Age of each member. Their Pony Club age is their age by January 1 of the competition year. EX: Member is born June 1996. Pony Club age as of January 1, 2021, is 24.

Riding Certification

Please choose from the dropdown the member’s mounted certification. EX: D-3 EV, C-1 DR...

HM Certification

Please choose from the dropdown the member’s HM Certification. EX: H-B, D-2 HM...

Mount

Please enter the mount’s name.

Other Scoring

Next to the Team’s table, you may notice a small separate table marked, “Other Scoring”. This other scoring column is to use for any additional items that are not related to Horse Management.

Penalties should be a positive number (1) and bonus points should be a negative number (-1). This column is then added to the overall riding score.

EX: Player gets a yellow card and receives 2 penalty points. “2” would be inputted in the “Other Scoring” scoring column.

Other Scoring
-8

Horse Management

The Horse Management table houses all HM penalties. These will be recorded on HM sheets and handed to the scorer to input.

Horse Management									Total Penalties	Team Total
Notes	Setup & Safety	Req. Equip.	Turnout	Day 1	Day 2	Day 3	Misc. HM	XC		
Enter in HM scores to the right. If there is no competitor, leave blank.								1	1	6
			1						1	
							2		2	
	1								1	
							1		1	

Total Penalties

This field adds up all the individual's HM penalties. These cells are locked to keep the formula intact.

Team Total

Adds all the HM penalties together to produce the team's HM penalties. This cell is locked to keep the formula intact.

NOTE: This does not calculate the HM Bonus score, only adds the penalties.

Dressage

Enter the Dressage score in the white cell provided. The "Ind Score" column will show the score again UNLESS there is an additional calculation such as an elimination ("E"), then it will show the score of the elimination.

The "Team Total" shows the team's total score.

Please do not manipulate the blue cells as they contain formulas.

Dressage		
Score	Ind. Score	Team Total
20	20	43.2
15	15	
12	12	
16.2	16.2	

Cross Country

Enter in the jumping penalties, time, willful delay penalties, and time faults into the white cells provided.

The blue cells calculate the individual and team totals.

Please do not manipulate the blue cells as they contain formulas.

Cross Country					
Jumping	Time	Willful Delay	Time Faults	Ind. Total	Team Total
E	4:50	0	0	90.8	44
15	4:51	1	0	16	
10	4:49	2	0	12	
8	4:48	0	8	16	

Elimination Scores

Above the Cross Country table you will notice the "Elimination Scores". These scores are formulas and will be calculated as more information is placed in the cell. Whenever there is an "E" marked in a cell, the cell will pull this score and add the following amounts to it for the "elimination" score.

Elim = Worst (Dressage + 20), (XC + 50), (Stadium + 15)	Elim. Scores	Dressage	XC	Stadium
		40.5	40.8	17

Individual Placings

All individual's scores will be pulled and ranked on the "Individual Placings" tab. No input necessary for this page as it takes all the scores from the previous tabs.

You may click on the dropdown next to the column's title to sort the information how you please. EX: want to sort Overall place from first to last, click on the dropdown and sort from "A-Z".

NOTE: The information is not locked in this sheet to allow you to sort the information (on both the grey, white, and blue cells), DO NOT manipulate the cells as it will adversely affect the rankings and the scores.

Starter						Beginner Novice					
Numbe	Name	Ride Score	Ride Placi	Overall Score	Overall Place	Numbe	Name	Ride Score	Ride Placi	Overall Score	Overall Place
2	Rider 2	27	2	31	1	7	Rider 7	40.5	6	44.5	5
3	Rider 3	24	1	32	2	11	Rider 9	53.7	9	65.7	9
8	Rider 8	41.5	3	53.5	3	21	Competitor 1	36.5	4	40.5	2
6	Rider 6	46.3	4	62.3	4	22	Competitor 2	33.5	2	45.5	6
4	Rider 4	64.2	5	68.2	5	23	Competitor 3	43.5	8	51.5	8
12	Rider 10	92.6	6	100.6	6	24	Competitor 4	229.2	11	232	11
1	Rider 1	127.8	7	131.8	7	26	Competitor 5	42.3	7	50.3	7
						27	Competitor 6	39.5	5	43.5	4
						28	Competitor 7	33.8	3	41.8	3
						31	Competitor 8	144.2	10	144.2	10
						32	Competitor 9	20	1	20	1

Ghost Scores

If there is a short team, please manually calculate the ghost score per the Horse Management Handbook.

No need to calculate the "Ghost score" for any other phase as the scoresheet will calculate it when necessary.

Please do not add another competitor labeled, "Ghost" as it will try to calculate it as another competitor affecting the drop scores for Dressage, Cross Country, and Stadium.

References

Please see the USPC Eventing Rulebook for more information on how to score an Eventing Competition.

Questions about the USPC Eventing Excel Scoresheet can be sent to scoring@ponyclub.org.